



**By Laws
of the
Mazda MX-5 Club of Qld Inc.**

Effective Date: 10 Dec 2007



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By-Law 1

(Refer Rules 14.8, 14.9 and 14.4)

Voting Procedures

Each MX5 Club member entitled to vote in a ballot required as in Rules 14.8 and 14.9 shall elect the required number of committee members in accordance with the “multiple first past the post system”, whereby each eligible member shall number his ballot paper 1, 2, 3, 4, 5 and so on against the name of the candidates for whom they wish to vote, to fill the number of required positions. Each vote shall be counted equally. The returning officer will declare elected, in order, those candidates with the most votes, until all vacancies are filled.

In accordance with Rule 14.4, each member newly elected onto Committee, or remaining on Committee, will have one vote to elect each officer or ordinary member of the new Committee.

The outgoing President will call for nominations for the position of President and a seconder is required.

If only one nomination is forthcoming, the nominee is automatically elected. If more than one nomination occurs, then each member of the ‘new’ committee will write on a slip of paper one name as their choice. The person with the most votes is elected.

Once the new President is elected, nominations and voting takes place, as above, for each of the remaining positions on the Committee, in the following order: Treasurer, General Secretary, Membership Secretary, Chapter Leaders, Competition Secretary, IT Officer, Magazine Editor, Regalia Officer and then any other positions to be filled.



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Form of Appointment of Proxy

I, _____ of _____

being a member of the "Mazda MX-5 Club of Queensland Incorporated"

hereby appoint _____ of _____

being a member of that Incorporated Association or in his or her absence, the Chairman of the meeting, as my proxy to vote for me on my behalf at the general meeting of the MX5 Club (annual general meeting or special general meeting, as

the case may be) to be held on the _____ day of

_____ and at any adjournment of that meeting.

Please select one:

My proxy is authorised to vote on my behalf at his/her discretion on any matter.

My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).

Signed:

The _____ day of _____

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(Refer Rule 4.1)

Joining Fees

The current joining fees for various categories of membership of the MX5 Club are listed below:

- (a) Full Membership \$20.00
- (b) Associate Membership \$20.00
- (c) Foundation Membership NIL
- (d) Corporate Membership NIL
- (e) Honorary Life Membership NIL
- (f) Joint / Family Membership \$30.00
- (g) Newsletter Membership NIL

NOTES:

1. Each new member under (a), (b) and (f) will receive a name badge and one MX5 Club decal per car.
2. Each new member under (d) will receive a name badge under the business name.
3. Membership under (g) is only available to people in remote locations or as agreed by the Committee.
4. The joining fee is payable by any previous MX5 Club member under (a), (b) and (f) who has been unfinancial for 2 months or more.
5. Replacement or additional name badges may be purchased for \$10.00 each through the Membership Secretary.

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(Refer Rule 4.2)

Annual Subscription

The annual subscription is payable in advance on or before 1 July of each year. The current annual subscription for various categories of membership of the MX5 Club are listed below:

(a) Full Membership	\$60.00 per person
(b) Associate Membership	\$60.00 per person
(c) Foundation Membership	\$60.00 per person
(d) Corporate Membership	\$65.00 per corporation
(e) Honorary Life Membership (and partner)	NIL
(f) Joint / Family Membership	\$70.00 per couple / family
(g) Newsletter Membership	\$50.00 per one address

CATEGORY	JULY-SEPT	OCT-DEC	JAN-MAR	APR-JUNE
(a) (b) (c)	\$60	\$45	\$30	\$70
(d)	\$65	\$50	\$35	\$75
(f)	\$70	\$50	\$35	\$80
(g)	\$50	\$35	\$25	\$60

NOTES:

1. All annual subscriptions include one copy of each issue of the club magazine per address.
2. Mazda Australia representative corporate memberships shall be complimentary.
3. The pro-rata subscriptions for the Apr-Jun quarter include membership for the following financial year.

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Schedule of Committee Responsibilities

A. President

The President shall:

- (a) act as principal spokesperson for the MX5 Club;
- (b) ensure that all members are given an opportunity appropriate to their status to participate in the operation of the MX5 Club;
- (c) maintain a liaison with Mazda Australia Pty Ltd to ensure that the operation of the MX5 Club benefits from the knowledge Mazda Australia Pty Ltd has of the Mazda MX-5 motor vehicle;
- (d) liaise with other national and international clubs as required;
- (e) chair all meetings and be responsible for the proper proceedings at all meetings.

The President shall not concurrently hold any other Committee position.

B. Treasurer

The Treasurer shall:

ensure that the funds and accounts of the MX5 Club are administered in accordance with Rule 20;

- (b) make all payments authorised by the MX5 Club;
- (c) maintain the records of the financial membership of the MX5 Club in conjunction with the Membership Secretary;
- (d) present the members at the Annual General Meeting a statement which has been audited as required by the Act; and
- (e) carry out such duties as the Committee may by a two-thirds majority or more direct from time to time.

C. General Secretary

The General Secretary shall:

- (a) keep records in accordance with Rule 21.
- (b) record the names of persons present at committee meetings.
- (c) issue notices of all meetings in accordance with the guidelines set out in these Rules;
- (d) maintain the MX5 Club's records in conjunction with the Treasurer and the Membership Secretary;
- (e) attend to all correspondence to and from the MX5 Club;
- (f) organise the procedural part of the Annual General Meeting; and
- (g) carry out such duties as the Committee may by a two-thirds majority or more direct from time to time.

D. Membership Secretary

The Membership Secretary shall:

- (a) maintain the MX5 Club's membership database;
- (b) receive contact details of prospective members from the MX5 Club web site and from other sources;
- (c) enter prospective member details onto the database and send out an introductory letter, application form and copy of the MX5 Club's magazine;
- (d) enter new members onto the database, send out a welcome letter, membership card and MX5 Club decal and advise the magazine editor to include details in new member section of the next issue of the magazine;
- (e) prepare mailing labels for the MX5 Club magazine on a monthly basis for members and prospective members;
- (f) prepare contact lists and/or mailing labels as required;
- (g) prepare and distribute membership renewal notifications;
- (h) organise members' badges; and
- (i) carry out such duties as the Committee may by a two-thirds majority or more direct from time to time.

E. Chapter Leader

The Chapter Leaders shall:

- a) take responsibility for the arrangement and operation of the activities of the MX5 Club within the Chapter as directed by the Committee, including the supervision of all social drives and co-ordination with the activities of the Competition Secretary;
- b) co-ordinate activities of the Chapter with the other Chapter leaders and the President to ensure social interaction on MX5 Club drives;
- c) take responsibility for the arrangement of social activities of the MX5 Club within the Chapter that do not require the cars to be present;
- d) appoint members as necessary to assist in the arrangement and operation of the MX5 Club's activities in the Chapter;
- e) ensure that the MX5 Club has been granted any relevant licenses and permissions prior to the commencement of any activity which may require such licenses or permissions;
- f) carry out such duties as the Committee may by a two-thirds majority or more direct from time to time

F. Competition Secretary

The Competition Secretary shall:

- (a) take responsibility for the arrangement and operation of the competition / sporting and driver training activities of the MX5 Club as directed by the Chapter Leaders or Committee;
- (b) appoint members as necessary to assist in the arrangement of the operation of the MX5 Club's sporting activities;
- (c) maintain a liaison with and/or represent the MX5 Club on any appropriate Motor Sport organization; and
- (d) take responsibility for the arrangement and operation of any Concours d'Elegance.

G. I.T. Officer

The IT Officer shall:

- (a) be responsible for the overall Information Technology Strategy for the MX5 Club;
- (b) ensure that Information Technology is utilised in the most effective manner to further the aims and objectives of the MX5 Club;
- (c) formulate, recommend, and if required implement IT solutions to assist the Officers and Committee members of the MX5 Club carry out their duties;
- (d) maintain the MX5 Club Internet Web site;
- (e) maintain the MX5 Club electronic forums and mailing lists;
- (f) appoint members as necessary to assist in the arrangement and operation of the MX5 Club's IT activities (for example, Webmaster and mailing list co-ordinator);
- (g) ensure that IT hardware and software owned and utilised by the MX5 Club is properly and currently licensed;
- (h) carry out such duties as the Committee may by a two-thirds majority or more direct from time to time

H. Magazine Editor

The Magazine Editor shall:

- (a) obtain information from within and outside the MX5 Club for inclusion in the MX5 Club magazine;
- (b) ensure the MX5 Club magazine is entertaining and is produced on a regular basis;
- (c) co-opt all members of the MX5 Club to provide input to the format, content and style of the MX5 Club magazine; and
- (d) be responsible for the administration, review and co-ordination of MX5 Club sponsorship, all MX5 Club magazine advertising and, jointly with the IT Officer, all MX5 Club electronic advertising.

I. Regalia Officer

The Regalia Officer shall:

- (a) manage the production, stock, promotion and sale of MX5 Club regalia;
- (b) determine, in conjunction with "The Committee" what regalia items are to be created and maintained as normal stock;
- (c) create and produce regalia items through liaison with suppliers;
- (d) buy regalia items for stock;
- (e) record stock and sales and report to "The Committee" monthly; and
- (f) analyse stock and sales and manage regalia inventory accordingly.

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Authorised Chapters of the MX5 Club

In accordance with Rule 1.3, the following are approved Chapters of the MX5 Club:

- Brisbane Chapter
- Sunshine Coast Chapter
- Gold Coast Chapter
- Darling Downs Chapter

RECORD OF CHANGES

Date	By-Law	Change
5 Jul 07	3	<p>Add new paragraph:</p> <p>5. Replacement or additional name badges may be purchased for \$10.00 each through the Membership Secretary.</p>
5 Jul 07	4	<p>April – June subscription fees changed:</p> <p>Category (a) (b) (c) increased from \$15 to \$70 Category (d) increased from \$20 to \$75 Category (e) increased from \$20 to \$80 Category (f) increased from \$15 to \$60</p> <p>Add new notes:</p> <p>2. Mazda Australia representative corporate memberships shall be complimentary.</p> <p>3. The pro-rata subscriptions for the Apr-Jun quarter include membership for the following financial year.</p>
10 Dec 07	1	<p>Revised last paragraph.</p> <p>Once the new President is elected, nominations and voting takes place, as above, for each of the remaining positions on the Committee, in the following order: Treasurer, General Secretary, Membership Secretary, Chapter Leaders, Competition Secretary, IT Officer, Magazine Editor, Regalia Officer and then any other positions to be filled.</p>
	5	<p>Add new sub-paragraph to paragraph H:</p> <p>(d) be responsible for the administration, review and co-ordination of MX5 Club sponsorship, all MX5 Club magazine advertising and, jointly with the IT Officer, all MX5 Club electronic advertising.</p>